**Region 4 Science Fair at Millikin University**

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| **3/25/2017**Saturday    **Region 4 Science Fair**    Leighty-Tabor Science Center (LTSC)    Located on Northwest corner of campus    Parking directly to the North of LTSC | 7:30 – 8:30A | **Check**‐**In** at the welcome desk (first floor South East corner). All entrances are handicap accessible.  ·      Sponsors receive school package (project#)  ·      Student project setup on assigned tables  (there will be no printing opportunity at the competition site)  ·      Sponsors and Judges meet in Room# 117 for refreshments |
| 8:30 – 9:00A | **Safety Judges’** meeting in Room# 115  ·      All sponsors conduct safety check (no living thing or demo, use photos)  **Judges’ briefing** by Head Judge in Room# 001  ·      Project assignment will be given to judging teams  ·      Judging etiquettes and scoring rubrics will be discussed |
| 9:15 – 10:15A | **School Sponsors’** meeting with Regional Chair in Room LTSC 422  ·      Concerns, issues, plan for next year |
| 9:00 – 11:00A | **Project judging**  ·      Score sheets are to be handed to Runners as soon as one is completed  ·      Students must not leave the display area as additional judging may be needed for tie breaking  ·      Parents and chaperones at this time are advised to leave the students alone (see parent and family events listed below) |
| 12N –  1:00P | ·      Lunch in Room# 117 and 115 for sponsors, judges, and volunteers  ·      Student may take break for lunch (15 restaurants within walking distance). Please leave display boards for viewing by general audience. |
| 1:00P | **Award ceremony (Lower-RTUC, Next Building to the East)**  ·      Paper results (have your camera ready)  ·      Project results (camera again)  ·      Conclusions |
| 2:00P | Drive home safely!  Start thinking about next year’s project; invite your friends to the fun! |
| Notes  ·      Directions to Millikin University and campus maps can be found at <https://www.millikin.edu/visit>  ·      Ample parking available for bus and car. Park in the lot directly to the north of LTSC.  ·      No electrical connection will be provided. Students will bring extra battery for laptop if it is used.  ·      Restrooms are on the East end of each floor.  ·      Please keep distance from your student, seeing you make them nervous and forget lines.  ·      There are multiple coffee shops on campus (within a 2 min. walk) with seating.  ·      15 restaurants within walking distance | | |

**Parents and family events:**

10:00 Millikin University campus tour (starts at Gorin Hall / Admissions Office)

LTSC 001   
9:10- 9:30 Science Technology Engineering and Mathematics (STEM) programs at Millikin University

9:35- 9:55 I want a career in health care: How do I prepare?  
10:00- 10:20 Exploring Millikin University science travel courses

10:25- 10:55 Preparing for the university admissions process